



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, October 5, 2016 at 1:30 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	November 2, 2016

MEMBERS PRESENT

Kevin Wilson, Professional Member, President
Paul Guggenberger, Professional Member, Secretary
Robert Maffia, Professional Member
Daniel Ridgely, Professional Member
Todd Breck, Professional Member
Rosemarie Vanderhoogt, Public Member

MEMBERS ABSENT

Elizabeth Happoldt, Public Member
Phillip Winder, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II
Mary Melvin, Administrative Specialist II

OTHERS PRESENT

Nancy Payne

CALL TO ORDER

Mr. Wilson called the meeting to order at 1:33 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Maffia, seconded by Mr. Ridgely, to approve the minutes from the September 7, 2016 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Review of Current Application for Proposed Changes Due to Recent Rule Changes

The Board began reviewing the current application for licensure for revisions that need to be made due to recent rule changes with regards to applying by reciprocity.

Review of Rule 3.5

After review, a motion was made by Mr. Breck, seconded by Mr. Guggenberger, to propose the revision to Rule 3.5 as follows: "An applicant re-applying with a lapsed registration shall submit evidence of having completed at least 24 HSW continuing education hours for the preceding 2 year period from the date of the application." The motion was unanimously carried.

A date has not yet been set for a public hearing.

NEW BUSINESS

Review of Reciprocity Applications – NCARB Certificate

After review, a motion was made by Mr. Breck, seconded by Mr. Ridgely, to approve the reciprocity application of Philip Silvestri. The motion was unanimously carried.

Review of Examination Applications - Applying to Sit for the ARE

After review, a motion was made by Mr. Breck, seconded by Mr. Guggenberger, to approve James Rhodes application to sit for the ARE examination. The motion was unanimously carried.

Request for Wall Certificate

The Board signed the wall certificate for Christopher Collins.

Ratification of Reciprocity Applications – NCARB Certificate

A motion was made by Mr. Breck, seconded by Mr. Guggenberger, to approve the ratified architect applications of Paul Lawton, Diane Cho, Wayne Winger, George Shmidheiser, John Schwartz and Gregg Golden. The motion was unanimously carried.

Ratification of Certificate of Authorization Applications

A motion was made by Mr. Guggenberger, seconded by Mr. Breck, to approve the ratified Certificate of Authorization applications of BDA Architects, LLC., The Pettit Group, LLC. and Wilmot/Sanz Incorporated. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Breck advised the Board that the next scheduled JAC meeting will be October 11, 2016 at 12:00 p.m.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be November 2, 2016 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Breck, seconded by Mr. Ridgely, to adjourn the meeting at 2:29 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II